

**Health Ministry Meeting
August 13, 2014**

MINUTES

Present: Sherrie Grindy, Pat Berg, Mary Pieh, Deb Buffington, Helaine Bolter, Mary Nordstrom

Minutes from July 30 were approved.

Pat reviewed the AED Training for August 25 in Lake Lillian after Mass. Pat hopes to be there, but a member of their PAC will be there to help people sign in and act as hospitality.

Bereavement Workshop - Some volunteers are still needed for blood pressure and blood sugar checks. Pat is making some phone calls.

Volunteer training – September 12 – so far we are planning on about 15-16 people.

- Food will be available beginning at 5:30 and the training will begin promptly at 6.
- Goal to wrap up by 7:30.
- On the agenda for the evening, remove items 7-13 and rename the section “Other Ministry Information”
- Mary plans on about 5 minutes for the introduction
- Changes to the booklet:
 - On page 5, add an item to the flow chart “Coordinator Follow-up” after “Visit Parishioner.” We want the coordinator to check in with the visitor to make sure the first visit went well.
 - The last item on page 5 should be reworded, “After four visits, or when no longer visiting, intake form is put on file at the parish office”
 - On page 6, change #5 to read "Visit length and frequency are flexible and up to the visitor and the individual."
 - On page 7, add an item after #3: “Meetings to provide ongoing support and opportunities for feedback,”
- We will discuss the food arrangements for the evening via email

Pat will create a spreadsheet similar to Vinje’s to keep track of the visits.

The coordinators (Health Ministry Committee) will meet at the monthly All-Committee meetings to review the spreadsheet and discuss progress.

Mary N. will put an item in the bulletin on 9/8 about the training, informing potential volunteers to contact Sherrie if they are interested. There will also be an item inviting people to use the ministry.

A Virtus session will be held on Monday, September 9 at 6:30 at OLOL for any new volunteers.

Respectfully submitted,
Mary Nordstrom