

**CHURCH OF OUR LADY OF THE LAKES**  
**PARISH ADMINISTRATIVE COUNCIL**  
**January 22, 2013, 5:00 PM**  
**MINUTES**

**Members present:** Fr. Steve, Steve Maher, LaVon Gustafson, Ron Dobbs, Carol Lee, and Mary Nordstrom

**Members absent:** Duane Day, Tom Tengwall, LuAnn Sieben, and Berni Schwaegerl

- I. Fr. Steve led us in our opening prayer for the year – the Prayer to the Holy Spirit from Vatican II.
- II. We recited our AFC mission statement.
- III. Minutes were approved
- IV. Agenda was approved
- V. Pastor's Report – Fr. Steve's items are included on the agenda
- VI. Area Pastoral Council & Area Committee Reports – no questions
- VII. Finance Reports
  - We discussed the financial statements for November & December. We discussed how to encourage electronic contributions or other ways for young people to donate. We should also send periodic letters to those who are already using auto-pay to see if people want to increase their amounts.
  - We will look at putting a strong emphasis on this at the Spring Time/Talent/Treasure weekend
- VIII. Information / Discussion / Action Items
  - a. Upcoming Dates:
    - Confirmation – Sunday, February 10, 10:30 am in Willmar
      - 60 candidates: St. Mary – 39, OLOL – 18, St. Patrick – 3; their retreat will be held at OLOL this coming Sunday.
    - Ash Wednesday – February 13 – Masses at 3:30 & 7:15 pm
    - Bereavement Workshop – Saturday, February 23, 8:30 am in Willmar
      - National speaker Ted Bowman will be covering all types of grief/loss, not just grief due to death
    - AFC Mission – March 3-7 (English)
      - The host parish will be responsible for the hospitality ministers (ushers/greeters) and the reception afterwards
      - The liturgical ministers will come from parishes other than the host parish.
      - Fr. Arthur will be available for confessions each evening. On Wednesday, all of the priests will be available after the mission session.
      - Fr. Arthur will do daily Mass each day and also do a “mini-mission” talk after Mass. This will be primarily for the elderly and people who may not want to drive in the evenings.
      - Mission schedule:

Monday – Spicer	Daily Mass schedule:
Tuesday – Kandiyohi	Monday – Willmar, 9:00 am
Wednesday – Willmar	Tuesday – Lake Lillian, 10:30 am
Thursday – Willmar	Wednesday – Spicer, 8:30 am
	Thursday – Kandiyohi, 8:30 am
  - b. DMA: Goal: \$15,965.16 / Total Committed: \$20,410.00 = \$ 4,444.84
  - c. Rectory Note: As of 12/31, we have \$35,631.87 in Capital Campaign and Debt Reduction

contributions that will be applied to the note on 4/30/2013. We should receive one – and possibly two – more Capital Campaign checks before 4/30/2013. Current note balance is **\$124,414.59**.

- Another Capital Campaign check was received today in the amount of \$10,096.77. This will enable approximately another \$9,000 to be used for the rectory for a total around \$44,000. Any additional Debt Reduction or Capital Campaign checks between now and April 30 will be used to pay down the balance on the note.
  - We discussed different options for how we will address the balance at the end of the note (4/30/2014).
- d. Monica Amaral question on OLOL Service (Social Concerns) work-groups
- Father Steve talked about the Giving Tree that the members of the Area Social Concerns Committee agreed to do in each parish last Advent. The Giving Tree eliminated these projects that each individual parish had been doing, such as the Angel Tree.
  - By collaborating with the community organizations who focus on helping the needy (Salvation Army, Link, Food Shelf), we can encourage their work, eliminate the need to duplicate services, reduce burdens on our part-time staff, and are better able to ensure that the entire community is getting the best service possible with the donation of gifts/food.
- e. Maintenance update from Tom – Tom was not able to attend.

Next meeting: Tuesday, February 26, 5:00 pm.