

Church of St. Mary  
Parish Administrative Council  
MINUTES

September 18, 2017

**Present:** Father Steve, Bill Schindele, Nathan Streed, Kurt Schimek, Bob Hogan, Rick Conway, Sue Minnehan, and Mary Nordstrom. **Absent:** Penny Johnson and Dave Reed.

We began with opening prayer and review of May’s minutes. Today’s agenda was approved with additions.

**Pastor’s Report**

Father Steve indicated that there is not any new information from the diocese regarding the lawsuits or diocesan bankruptcy. He hopes that everyone who received the letter regarding the allegations against Fr. Jim Devorak also saw the announcement that the Glencoe Police Department found no evidence of wrongdoing. His case will now go to the diocesan review board.

There have been multiple funerals over the summer - one or two every week. There have also been weddings or quinceaneras every weekend from June through mid-August.

**Financial Reports**

There were some questions about the \$30,170.36 of revenue for Faith Formation in July on the AFC’s Statement of Activity

NOTE: This was due to reversing 2017-2018 fees paid in 2016-2017:

NCYC Payments.....	\$12,693.61
Faith Formation Registrations .....	5,773.26
Mission Trip Payments .....	<u>1,602.89</u>
Sub-total .....	\$20,069.76

NCYC payments made in July .....	\$5,000.00
FF Registration payments in July ..	<u>5,100.60</u>
Sub-total .....	\$10,100.60

TOTAL.....\$30,170.36

Also... on St. Mary’s Statement of Activity and Weekly Giving Chart, there were questions about 4030 – Other Income. This was an annual Allianz Annuity Index

Adjustment report for St. Mary's Foundation. It had been recorded as "Other Income" which is included in our weekly average chart. After discussion, we moved this to record the income as "4246 - Change in FMV". This reversal was done in September, so will show up on the September Statement of Activity. We redid the weekly average chart and it is attached to these minutes.

We currently have enough in the AFC checkbook to cover approximately two months' worth of expenses. Unfortunately, it isn't earning us any interest at all. Father will be discussing options with Amy at Bremer about whether there is a vehicle where we can put some of this cash to generate even a small amount of revenue.

A motion was made/approved to move \$28,000 from account "1011 Foundation Fund" to "1028 Foundation Bremer Investments".

#### Information Items

- St. Mary's Fall Festival is this coming Sunday, September 24.
- Service of Common Prayer in honor of the 500<sup>th</sup> anniversary of the Reformation: Father Steve initiated discussions with the ELCA congregations in Willmar (Bethel, Calvary, and Vinje) regarding St. Mary's and Our Lady of the Lakes hosting an evening of Common Prayer recognizing the 500th anniversary of the Reformation. The Lutheran pastors will be extending the invitation to other Lutheran congregations in the area as well as other denominations. There will be a joint choir, and a light lunch will be served following the prayer service.
- The date for Evening Prayer of Remembrance is Sunday, November 5.

#### Discussion/Action Items

- Bob Hogan was elected the chair of the PAC for the upcoming year.
- Parish self-study
  - Population down about 600 people from ten years ago, but up a little from last year.
  - Households up from last year, primarily due to families from St. Patrick or St. Thomas More. It is nice to see that there is also an increase in \$50 givers, so these families are continuing to give.
  - Not involved students – how do we calculate these? Any child on our census who is not registered in Faith Formation (at some parish) is "not involved".

- First Communions – while the category says “2<sup>nd</sup> Grade” this number is all youths who received the sacrament this past Spring. Many are from families where the children did not attend classes in 2<sup>nd</sup> grade, so they may be in 4<sup>th</sup>, 5<sup>th</sup>, etc...
- Baptisms - many of the baptisms that we do are for non-parishioners; families who grew up here, or whose parents/grandparents live here. Of the local families, many are Hispanic.
- Survey – while the parish self-study shows numbers, we are looking at doing a survey to give us more of the “story” behind the numbers. Father Steve has presented an option to the diocese, hoping that all area faith communities in the diocese will participate at the same time. We will know more at our November meeting.
- Vandalism/surveillance equipment - Due to an increase of vandalism in the church, we contacted Backes Technology for a bid on surveillance cameras. Cory Backes submitted a bid of \$6,524.79 to install cameras that will cover all of our outside entrances. A motion was made and approved that we accept this bid.
- Giving kiosk – Mary presented information from Vanco about a giving Kiosk that could be used for people who aren’t carrying cash/checkbook to give to the parish. We discussed the many different ways that millennials give, and what would encourage them. We tabled the kiosk idea at this time, with the council members encouraged to talk to fellow parishioners and get their ideas. We will also try to do a better job showing people the various ways we already have that they can contribute.

Our next meeting is Monday, November 20.

Respectfully submitted,  
Mary Nordstrom

**Church of St. Mary  
Average Weekly Income**

Goal	14,740.00		14,740.00		14,845.00		15,230.00		16,121.00						
	2008-2009		2009-2010		2010-2011		2011-2012		2012-2013						
	Monthly Income	Avg. Wkly Income	Monthly Income	Avg. Wkly Income	Monthly Income	Avg. Wkly Income	Monthly Income	Avg. Wkly Income	Monthly Income	Avg. Wkly Income					
JUL	4	59,127.96	14,781.99	4	53,597.28	13,399.32	4	55,427.50	13,856.88	5	68,240.60	13,648.12	5	60,739.41	12,147.88
AUG	5	63,479.78	12,695.96	5	65,104.28	13,020.86	5	61,480.46	12,296.09	4	58,222.55	14,555.64	4	57,143.03	14,285.76
SEP	4	56,459.90	14,114.98	4	61,416.14	15,354.04	4	57,117.60	14,279.40	4	61,087.31	15,271.83	5	69,731.69	13,946.34
OCT	4	62,748.93	15,687.23	4	61,400.38	15,350.10	5	74,242.48	14,848.50	5	67,146.88	13,429.38	4	63,166.03	15,791.51
NOV	5	70,962.76	14,192.55	5	74,419.33	14,883.87	4	64,630.36	16,157.59	4	63,456.58	15,864.15	4	67,982.06	16,995.52
DEC	5	96,414.76	19,282.95	5	98,352.78	19,670.56	5	100,881.78	20,176.36	5	101,850.39	20,370.08	6	119,240.67	19,873.45
JAN	4	60,602.41	15,150.60	5	72,125.59	14,425.12	5	68,725.63	13,745.13	5	72,536.46	14,507.29	4	63,183.99	15,796.00
FEB	4	57,222.32	14,305.58	4	60,186.28	15,046.57	4	57,580.94	14,395.24	4	60,163.76	15,040.94	4	60,506.71	15,126.68
MAR	5	72,796.80	14,559.36	4	68,211.96	17,052.99	4	61,895.94	15,473.99	4	62,352.03	15,588.01	5	87,984.32	17,596.86
APR	4	79,293.29	19,823.32	4	71,818.22	17,954.56	4	80,409.67	20,102.42	5	89,713.85	17,942.77	4	63,023.74	15,755.94
MAY	5	68,888.23	13,777.65	5	66,576.20	13,315.24	5	65,657.64	13,131.53	4	62,807.59	15,701.90	4	63,410.29	15,852.57
JUN	4	54,207.62	13,551.91	4	54,006.82	13,501.71	4	58,990.22	14,747.56	4	54,331.91	13,582.98	4	63,192.96	15,798.24
TOTAL	53	802,204.76	15,135.94	53	807,215.26	15,230.48	53	807,040.22	15,227.17	53	821,909.91	15,507.73	53	839,304.90	15,835.94

Goal	15,981.00		16,160.00		15,850.00		16,403.00		16,299.43						
	2013-2014		2014-2015		2015-2016		2016-2017		2016-2017						
	Monthly Income	Avg. Wkly Income	Monthly Income	Avg. Wkly Income	Monthly Income	Avg. Wkly Income	Monthly Income	Avg. Wkly Income	Monthly Income	Avg. Wkly Income					
JUL	4	61,296.32	15,324.08	4	52,209.20	13,052.30	4	58,219.70	14,554.93	5	70,119.60	14,023.92	5	68,027.06	13,605.41
AUG	4	59,825.77	14,956.44	5	66,541.98	13,308.40	5	69,406.59	13,881.32	4	55,758.06	13,939.52	4	61,213.44	15,303.36
SEP	5	66,337.90	13,267.58	4	59,105.86	14,776.47	4	61,884.91	15,471.23	4	63,015.79	15,753.95	4	-	-
OCT	4	70,557.29	17,639.32	4	63,803.43	15,950.86	4	62,949.38	15,737.35	5	73,212.74	14,642.55	5	-	-
NOV	4	71,224.42	17,806.11	5	74,356.10	14,871.22	5	72,725.41	14,545.08	4	67,610.53	16,902.63	4	-	-
DEC	6	119,331.49	19,888.58	5	111,184.36	22,236.87	5	121,944.60	24,388.92	5	108,912.81	21,782.56	5	-	-
JAN	4	64,844.95	16,211.24	4	61,984.35	15,496.09	5	76,469.36	15,293.87	5	75,717.88	15,143.58	4	-	-
FEB	4	62,428.46	15,607.12	4	62,019.09	15,504.77	4	63,559.18	15,889.80	4	73,390.74	18,347.69	5	-	-
MAR	5	71,165.21	14,233.04	5	70,860.98	14,172.20	4	80,569.79	20,142.45	4	64,856.88	16,214.22	4	-	-
APR	4	86,286.17	21,571.54	4	83,357.35	20,839.34	4	63,908.82	15,977.21	5	99,268.24	19,853.65	5	-	-
MAY	4	57,320.14	14,330.04	5	70,760.81	14,152.16	5	68,402.10	13,680.42	4	63,197.91	15,799.48	4	-	-
JUN	5	67,301.59	13,460.32	4	58,961.07	14,740.27	4	57,019.65	14,254.91	4	64,099.51	16,024.88	4	-	-
TOTAL	53	857,919.71	16,187.16	53	835,144.58	15,757.44	53	857,059.49	16,170.93	53	879,160.69	16,587.94	53	129,240.50	14,360.06