

**Church of St. Mary**  
**Parish Administrative Council**  
**February 24, 2014**  
**MINUTES**

**Present:** Father Steve, Sue Minnehan, Penny Johnson, Bill Schindele, Bob Hogan, and Mary Nordstrom. **Absent:** Rick Conway, Sharrie Follmann, Dave Reed and Kurt Schimek.

We began with opening prayer and a recommitment to our Vision statement. The minutes from January and tonight's agenda were approved.

**Pastor's report:** Father Steve reported that we are still having a lot of funerals. The Saturday evening Mass from St. Mary's is now the Mass that will be shown on WRAC. Once we have the procedure down, we will link this to our website for people who may be gone on a Sunday.

**Area & Parish committee reports:** There was brief discussion on the Area committee reports. The Area Word Committee is processing the survey results. The Area Worship Committee is planning the Easter Vigil, which will be at Our Lady of the Lakes tonight.

**Finance reports:** We reviewed the financial reports for January. Even with a weekend with very low attendance, we had a reasonable month.

**Information items:**

**1. Elaine Adams estate:**

St. Mary's was named in Elaine's will. We are grateful to her generosity during her life as well as in her will. The process will take a while before we know the exact amount.

**Discussion/Action items:**

**1. Update on CMG investment:**

Bob discussed the new CMG report that Dana sent. Father Steve would like to wait until after tax season and then meet with a few council members to discuss our investments.

**2. Bulletin:**

We discussed the bulletin. We have not been receiving enough information to fill the normal bulletin, and many people don't seem to be reading the whole thing. We have been going to the summer format for the last couple of weeks. One suggestion was that we limit the advertising to one page (single-sized ads only). Then we would have three full pages for information. It was also thought that we should make sure that we have more details on the website, going to one (Area) website. Another comment was that the ad revenue should go to the AFC and not to the parish.

**3. Stations of the Cross:**

The PAC will be leading Stations and the Soup Supper on Thursday, April 3. Please be here by 5:15.

**4. Family Promise:**

Family Promise of Kandiyohi County will be making a presentation to the APC and the Area Service Committee tomorrow evening.

**5. Staffing:**

Father Steve discussed the plan to move the faith formation staff from parish responsibilities to area responsibilities. The directors will be responsible for all of the faith formation for all students in the AFC in their grade levels. There will also be a new position of Director of Hispanic Ministry, RCIA, and Baptismal Preparation for English and Latinos. We are working on developing the job descriptions for these positions. There will then be a task force with one member each from the St. Mary's PAC, the OLOL PAC, and the APC, and also Father Steve and Mary.

**6. Budgeting process for 2014-2015:**

It is time to begin the budgeting process for 2014-2015. The department heads will prepare their preliminary budget and contact their PAC rep to meet by the end of March.

Kurt will meet with Ron

Penny will meet with Tim

Bill will meet with Christine

Sue will meet with Helaine / Sr. Pat / Hispanic Ministry

Bob, Sharrie, Rick, and Dave will meet with Father Steve and Mary

**7. Bishop LeVoir's article in the February *Prairie Catholic*:**

We discussed the Bishop's article dealing with the decline in the number of priests in the diocese. The question was posed: What do you need out of St. Mary's?

- Mass
- Spiritual guidance
- Education for our children (hand on our faith to the next generation)
- Socialization
- Music ministry
- Great homilies

How do we educate priests to be able to develop area faith communities?

Our next meeting will be on Monday, April 28, 2014 at 5:00 pm.

Respectfully submitted, Mary Nordstrom.