

# **Church of St. Mary Parish Administrative Council**

## **Monday, October 22, 2012 Minutes**

**Members Present:** Bill Schindele, Penny Johnson, Sue Minnehan, Dave Reed, Sharri Follmann, Rick Conway, Father Steve, and Mary Nordstrom

**Members Absent:** Kurt Schimek

### **I. Opening Prayer**

- Fr. Steve led us in the Prayer to the Holy Spirit and our AFC Vision Statement.

### **II. Review & Approval of Minutes**

- Minutes approved.

### **III. Review & Approval of Agenda** – two items were added.

### **IV. Pastor's Report:**

- Fr. Steve was positive about the direction of the music program with the hiring of our new Area Director of Music, Tim Cayler.
- He also gave an overview of the Year of Faith and how it will be celebrated in this upcoming year. He pointed out the announcement in the bulletin requesting personal faith stories that will be shared in the bulletin, in newsletters, etc... We will end the year with an AFC celebration at the Civic Center.
- We are still in need of a couple members on this Council. He has a couple people in mind and will be contacting them.
- Cate Giroux, the AFC Parish Nurse will be resigning her position at the end of the month due to a change in her hours at the hospital.

### **V. Area Pastoral Council Report & Discussion Items**

- We met last week and discussed shortening the AFC Vision statement so that it is simple and memorable; the resignation of Cate; the parish self-studies, and the Year of Faith.

### **VI. Area and Parish Committee Reports**

- **Area Bereavement Subcommittee** – highlighted the videos by Paraclete on grieving that the committee has recommended we purchase.
- **Area Health & Wellness Subcommittee** – they will be meeting to discuss the future direction of the Parish Nurse Ministry.
- **Area Worship Committee** – working on Area Evening Prayer that will take place this Sunday.

### **VII. Finance Reports – September Financial Statements (Enclosed) –**

- Could we get a higher rate of return if we invest in something other than CDs? This led into a discussion on all of our investments.
  - *Fr. Steve will bring Dana Rucker in to our November meeting for an educational meeting on our investments.*

### **Sunday Collection Comparative Statement (Enclosed)**

- Discussed possible reasons for decline in revenue.

## **VIII. Discussion/Action Items**

- 1. Chapel Renovation Project** – Fr. Steve gave an overview of the renovation project. We are hoping that it will be completed by late November/early December. From the initial estimates, it should fall within the amount of the donation we received that was designated for the project.
- 2. Application requests for fundraising at St. Mary's Church (1 request this month)** – KCs request for approval of two fish fries in March, 2013, was approved.
- 3. Fall Festival – Report on the finances** – Income was up by about \$1,000 over last year. The Parish Society is looking at some equipment purchases for the kitchen, but is open to requests from the PAC should an item need to be purchased, or repairs made.
- 4. Parish Self – Study information** – Reviewed the annual census data that is sent to the diocese. Items of concern included the decline in families donating \$50 per year.
- 5. DMA collection – goal this year is \$33,605.96 – parish project for excess raised?**  
Decision by consensus was to add it to last year's project – carpet for the Gathering space, common areas, and into the Gallery rooms.
- 8. Snow blower** – it has been requested that we purchase a snow blower that attaches to the riding mower. It is projected that it will reduce the time needed to blow the sidewalks. Motion was made and approved.
- 9. Distribution of meeting material** – meeting materials will be emailed. Copies will be available for pick-up for those who prefer that.

Next Administrative Council Meeting: Monday, November 19, 2012

Adjournment