

**Church of St. Mary**  
**Parish Administrative Council**  
**MINUTES**  
**January 30, 2017**

**Present:** Father Steve, Penny Johnson, Bill Schindele, Bob Hogan, Sue Minnehan, Rick Conway, Nathan Streed, and Mary Nordstrom. **Absent:** Kurt Schimek and Dave Reed

We began our meeting with opening prayer and approval of November's minutes and today's agenda.

**Pastor's Report**

- There is nothing new to report on the status of lawsuits. The diocesan and plaintiffs' attorneys are continuing to meet to discuss settlements.
- The sale of the property for the Church of St. Patrick took place on January 6. We are waiting for the final bills in order to determine the exact amount to be deposited into their cemetery account. After that is all transferred, the St. Patrick's PAC will meet one more time.
- We are still working through the quiet claim title for the street to the south of the church building in Lake Lillian. We hope to close around April 1.
- Confirmation is on Sunday, February 12. There will be 47 students confirmed.

**Finance Reports**

- The only item to note is that our Christmas collection is down. Some of that will end up on the January financial report.

**Information Items**

1. Forming Intentional Disciples retreat – Father Steve extended the invitation to the Forming Intentional Disciples retreat on Saturday, February 18. Mary will email out the invitation. RSVPs are requested by Monday, February 13.
2. Cemetery tractor – the tractor has been purchased for the cemetery. Nathan has used it already to clear snow off of a grave last week and Tom Diederich will use the tractor to clean snow off of the sidewalks on the north and west sides of the church property.
  - a. The Parish Society has contributed \$10,000 for this tractor. The remaining money came from the parish portion of this year's Diocesan Ministries Appeal.

3. The Parish Society is also looking at making some updates in the Service Kitchen, making it more usable to serve coffee on Sunday mornings.
4. Foundation Fund Investment Report – Father Steve has sent in all of the required documents to move the annuity to Bremer with Amy as the agent.
5. Ash Wednesday / Lent / Easter schedule was shared
6. DMA – Progress was shared.

### **Discussion/Action Items**

1. Ash Wednesday collection – In the past four years, we have taken up collections at our Ash Wednesday Masses to address homelessness in Kandiyohi County. A motion was made to split this year's Ash Wednesday collection between Heartland for heating assistance and the local food shelves in Willmar and New London.
2. Foundation Gala – Attendance was down at this year's event and as a result, income was down a few thousand dollars. The expenses are not all in yet, so the net amount to the Foundation is not known at this time. There was discussion about the future of the event. There was thought that the theme of the event is extremely important in driving attendance.
3. Update on staffing – Father Steve shared that Diane Pyka will be retiring at the end of June. The plan is to have the other directors of faith formation absorb her middle school grade levels and hire a full time director of adult formation, including Baptismal preparation, RCIA, small Christian Communities, and other adult-based catechesis. How do we equip parents with tools to be able to share the Catholic faith with their children? Some of this is being addressed with the current youth curriculum, but more could be done by the new director.
4. Fundraising requests - none